



Present

# SHOW TIME 2011!

At

The SandPit Theatre  
Sandringham School  
The Ridgeway  
St. Albans  
Herts  
AL4 9NX

Friday 4<sup>th</sup> – Sunday 6<sup>th</sup> June 2011

## **IMPORTANT INFORMATION TO PARENTS**

This will be a fantastic opportunity for all Excel Performing Arts students to get the chance to perform on a stage in a professional environment. After all, that is what performing arts is all about!!

Already a lot of work has gone into the planning of it all and we hope to make it a fulfilling, exciting and enjoyable experience for your children.

Most of the rehearsals will take place in normal class time. However the week of the show, which is half term week, there will of course be extra rehearsals.

### **EXTRA COSTS INVOLVED.**

As you can imagine hiring a theatre and putting on a show results in extra costs involved which can't be met by weekly lessons and ticket sales alone. I have set out the extra costs involved so that you can budget towards it. If you would like to set out a payment plan whereby you pay a little towards it each week, then we can arrange this.

These costs go towards the hire of the Sandpit theatre, the hire of Bowmansgreen school for extra rehearsals during the show week, technical and lighting staff, sound engineer, stage manager, extra insurance, extra CRB checking fees, licences, props, scenery items and excel staff.

The costs are:

### **SHOW FEE**

Show fee for Tuesday's, Thursday's and Saturday's Prep Ballet students: **£15.00**

(As these students are very young we have decided that it may be too much for them to perform at all three performances. Instead each class will perform once at either the Friday, Saturday or Sunday show. We will let you know soon which day each class will be performing).

Show fee for everyone else doing one class with Excel who will perform at all three performances: **£25.00 per student.**

If your child is doing more than one class there will be an additional **£5.00** per extra class. *For example if your child is doing 2 classes with us, the show fee will be £30.00.*

Date	Venue	Who	Time	Show fee broken down
Monday 31 <sup>st</sup> May	Bowmansgreen School	Individual class rehearsals <i>Classes will be called separately throughout the day</i>	9.00am – 6pm	£2.50 (£1.50 per extra class <i>This covers hall hire, insurance, extra staff costs</i>
Tuesday 1 <sup>st</sup> June	Bowmansgreen School	Full run through of entire show <i>Depending whether your child is in the 1<sup>st</sup> half of the show or the 2<sup>nd</sup> half. They will only get called for when their class is performing. Could be all day for those that are in more than one class.</i>	9.00am – 6pm	£2.50 (£1.50 per extra class <i>This covers hall hire, insurance, extra staff costs</i>
Wednesday 2 <sup>nd</sup> June	Sandpit Theatre	Rehearse individual classes on stage <i>Classes will be called separately throughout the day</i>	9.00am – 7pm	£5.00 (£2.00 per extra class) <i>This covers theatre hire, stage manager, insurance, staff costs</i>
Thursday 3 <sup>rd</sup> June	Sandpit Theatre	All students -Technical & Dress Rehearsal (2 run throughs) <i>Tues, Thurs &amp; Sat Prep Ballet classes will be called 1<sup>st</sup> so that they can then go to avoid them being there all day.</i>	9.00am – 6.00pm	£10.00 <i>This covers theatre hire, stage manager, lighting &amp; sound technician, changing rooms insurance, staff costs</i>
Extra CRB checking fees, licences, props, scenery items, microphones, extra staff				£5.00
<b>TOTAL</b>				<b>£25.00</b>

Friday 4 <sup>th</sup> June	Sandpit Theatre	(Possible dress rehearsal in afternoon) All students	6.00pm arrive <b>7pm show</b>	Costs covered by ticket sales <i>(theatre hire, stage manager, lighting &amp; sound technician, changing rooms insurance, staff costs)</i>
Saturday 5 <sup>th</sup> June	Sandpit Theatre	All students	6.00pm arrive <b>7pm show</b> (possible matinee)	Costs covered by ticket sales <i>(theatre hire, stage manager, lighting &amp; sound technician, changing rooms insurance, staff costs)</i>
Sunday 6 <sup>th</sup> June	Sandpit Theatre	All students	2.00pm arrive <b>3pm show</b>	Costs covered by ticket sales <i>(theatre hire, stage manager, lighting &amp; sound technician, changing rooms insurance, staff costs)</i>

For the younger classes such as Tuesday's, Thursday's and Saturday's Prep Ballet we will make sure that when we do a full run through, they rehearse before anyone else and so don't have to be there all day, only for their rehearsal.

## **COSTUMES**

If we have any budding dress makers out there please make yourself known!! Otherwise we will be buying costumes from IDS and other costume suppliers. Depending what we decide upon for each class, generally it will be between **£10.00 - £25.00 per class** your child is doing. Again if your child is doing more than one class, they will need more than one costume. They do get to keep the costumes though!!

We are already committed to hiring the Sandpit Theatre and as we start to prepare and choreograph the show, it is vital that we have your commitment and support too. Unless you have set up a payment plan, the show and costume fee will be invoiced in mid February and will need to be paid by 6<sup>th</sup> March 2011. This will enable us to purchase costumes well in advance in case there is a delay which sometimes there is.

## **TICKETS**

Tickets for the show will go on sale on the 1<sup>st</sup> March 2011 and can only be purchased from The Sandpit Theatre box office. You can either go in person or order from their website [www.sandpittheatre.co.uk](http://www.sandpittheatre.co.uk).

Ticket prices are **£8.00** for adults and **£6.00** for concessions. This is a chance to bring along grandparents, aunts, uncles and friends to see the students perform and we hope it will be a sold out show!!

## **WE NEED YOUR HELP!**

To put on a show of this scale, we also need your help in whatever way you can give it.

For each class there needs to be at least two **class co-ordinators**. The class co-ordinators will meet with us and will represent each class. They will be paramount to organising the parent helpers on the show days and during rehearsals during the show week. All class co-ordinators will need to be CRB checked which we can organise.

As mentioned above, we also need **parent helpers** back stage during the technical and dress rehearsal, and performances. Parent helpers will be given a group of children to look after. All parent helpers will work in twos and have no more than 5 children each to take care of.

Please fill out the 'help' form and hand back to me asap so that I can stop having sleepless nights!!!!

We will be holding a meeting for class co-ordinators in January so that we can build our show team and make this an enjoyable unforgettable experience for everyone.

Thanking you all in advance.....

Kind regards,

Sam Payton

*Principal – Excel Performing Arts*  
07866 274703



**SHOW HELP FORM**

Student Name \_\_\_\_\_

Parent Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Offer of help:

Class co-ordinator

Parent helper

Any other forms of help that you could provide:

\_\_\_\_\_